

Minutes, Executive Board Meeting
 Florida League of IB Schools
 12 September 2013 8.00am-1.00pm
 TradeWinds Resort, St Pete Beach, FL

Board members present (Constitutes a Quorum)	<ul style="list-style-type: none"> • Gayle Baisch • Teri Bennati • Darrick Buettner • Ralph Cline* • Nicole Dueter • David Flanigan • Kelly George (presided in lieu of Ms Rynca) • Rachel Goodnow • Alan Hamacher • Jana Hartley • Doris Keeler • David LaRosa • Jan Patterson • Pam Stewart* • Sandra Wesson <p>*non-voting members</p>
Guests	Karen Brown, Rosie Browning, Don Driskell
Topic	Action
Call to order	President Kelly George, 8.00am 28 February 2013
Review of employees	Executive Director reviewed for the Board the current employees of FLIBS: Executive Director, Workshop Manager, Finance Manager, Assistant Workshop Manager, Government Liaison (part-time), Workshop assistant (part-time) for a total of 4 full-time and 2 part-time employees.
Conflict of interest	Forms were submitted and signed by all present voting Board members.
Quorum	The Board agreed that a quorum was present.
Consent agenda	<p>Moved: Baisch Seconded: Goodnow That consent agenda be approved. Some discussion followed motion:</p> <ul style="list-style-type: none"> • Question (Buettner) regarding whether approval of funds for guest speakers was for the organization as a whole or for each programme. It was for each programme. • ED pointed out that the ED's report contained all those activities that he had carried out since the last Board meeting in the name of the organization that he feels he is permitted to do without Board vote. Therefore, all Board Members should read this report carefully. • Question regarding Category 3 credit for Round Tables. Would come to the vote before any agreement is reached, but ED is investigating it on his own. <p>Passed without dissent.</p>
Installation of officers	<p>These officers were installed:</p> <ul style="list-style-type: none"> • David LaRosa, secretary • Jan Patterson, president-elect • Sandra Wesson, Treasurer

	<ul style="list-style-type: none"> [Roseanna Rynca, president, could not be installed due to absence (medical emergency)] 																
Election of Community Representative	<p>This position is open. Jon Doshier (former community representative) nominated Mary Kanter, former head of Carrollwood Day School.</p> <p>Moved: Baisch Seconded: Patterson Ms Kanter was elected without dissent. ED was directed to proffer Ms Kanter an invitation.</p>																
Legal matters	<p>Motion made to enter Executive Session for discussion of personnel matters.</p> <p>Moved: Bennati Seconded: Hartley Passed without dissent. Came out of executive session at 9:01am.</p> <p>Moved: Baisch Seconded: Wesson To accept recommendations of our attorneys regarding present legal actions. Passed without dissent.</p>																
Budget and finance report	<p>Rosie Browning and Ralph Cline presented a synopsis of 2012-13 budget.</p> <p>Highlights:</p> <table border="1"> <thead> <tr> <th></th> <th><i>Income</i></th> <th><i>Expense</i></th> <th><i>Delta</i></th> </tr> </thead> <tbody> <tr> <td>Projected</td> <td>\$1,923,500</td> <td>\$1,896,020</td> <td>\$27,480</td> </tr> <tr> <td>Actual</td> <td>\$1,750,503</td> <td>\$1,815,188</td> <td>(\$64,685)</td> </tr> <tr> <td>Delta</td> <td>(\$172,997)</td> <td>(\$80,832)</td> <td></td> </tr> </tbody> </table> <p>The following points were made:</p> <ul style="list-style-type: none"> Overall “loss” was \$80k. That “loss” largely comprised: <ul style="list-style-type: none"> An additional \$30,000 disbursed in scholarships over previous year An unbudgeted \$12,000 spent to sponsor the IBA Conference of the Americas An increase of \$24,000 in IB <i>per capita</i> charges from IB Quarterly meetings resulted in \$37,000 overspend Paid FLIBS memberships were low, costing the organization \$13,000 Corporate sponsors were over projected, resulting in \$12,000 less in income than projected. ED pointed out that the organization, despite reduced income, spent \$80,832 less than projected. FLIBS has reserves of nearly \$750,000 FLIBS is getting better at collecting owed money; Rosie Browning and Laura Lowrimore do a great job in collecting overdue debts. <p>ED pointed out that projections were very enthusiastic, and that care had been taken in the 2013-14 budget to be more prudent in projections of expenditures and income.</p> <p>Board discussed the amenities we provide at quarterlies—especially dinner vs <i>hors d’oeuvres</i>—and whether or not to allow schools in arrears to attend FLIBS meetings. The Board also discussed whether to investigate using hotels other than the TradeWinds and investigating reasons that schools do not join. It was pointed out that firms exist who do this type of investigation.</p> <p>ED will plan a Board working session to discuss the nature of the quarterly meeting.</p>		<i>Income</i>	<i>Expense</i>	<i>Delta</i>	Projected	\$1,923,500	\$1,896,020	\$27,480	Actual	\$1,750,503	\$1,815,188	(\$64,685)	Delta	(\$172,997)	(\$80,832)	
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<p>Legislative Report</p>	<p>Karen Brown presented, touching several topics:</p> <ul style="list-style-type: none"> • Increase in bonuses paid to IB DP teachers and the lobbying work we carried out to make it come to pass. \$3,000 maximum if A, B, C and 50% pass rate. If D, F and if 25% pass rate. • Whether our lobbyist should advocate for AICE. Government Liaison and ED were directed to have a conversation with lobbyist on this topic. • Whether IB coordinators must/may be paid. The language is “may” and districts interpret it differently. • New state diploma designations in FL: Merit and Scholar. • End of Course exams. • Motion to direct Karen Brown to attend both MYP and DP Board meetings 12 September to discuss streamlining the State Course Code Directory. Moved: Buettner; seconded: Patterson. Passed without dissent. • Motion to ask the MYP and DP Board to make recommendations to the Executive Board regarding a FLIBS stance on writing EoC exams for IB courses (with the understanding that the Board may meet via phone or email to consider these recommendations). Moved: Patterson; seconded: Buettner. Passed without dissent. (Also, understanding that Karen Brown and Ralph Cline will have a discussion with Pam Stewart before bringing these recommendations to the Board.) • Board agreed to continue the practice of any new addition to the CCD be submitted through Bay County. • Board wished to invite John Cerra, our lobbyist, to the December meeting. He will speak to Board, Membership and Heads separately.
<p>Scholarships</p>	<p>Roger Tangney, Scholarship Committee Chair, was in attendance. Discussed reducing the number of scholarships: one at a very high level; two at a runner-up level; 4-5 at a smaller amount. He reasoned that heretofore FLIBS has not gotten much press or notice for giving a very large number of very small scholarships. Moved: Patterson Seconded: Baisch To take our \$30k budget and make a three-tiered scholarship (one at top tier, \$10k; 2 at second tier, \$5k; 4 at third tier, \$2.5k). Discussion followed about the \$30k amount. An amendment was proposed to the motion. Amendment moved: Bennati Amendment seconded: Deuter To raise the total scholarship amount to \$50k. Much discussion followed, including discussion of the 2012-13 deficit. Question called: Keeler. Amendment to motion failed. A second amendment proposed: To raise total scholarship amount to \$60k (Moved: Bennati; seconded Deuter). Discussion followed. Amendment passed by show of hands, 7-5. A third amendment to the motion was proposed to make the number of scholarships originally proposed proportional to the new amount of money (<i>i.e.</i>, double all the recipient numbers) Amendment moved: Baisch Amendment seconded: Hamacher</p>

	<p>However, the original motion and second withdrawn, rendering the third amendment moot.</p> <p>The Board instructed the Scholarship committee to take the newly-agreed amount (\$60k) and submit in writing a proposal regarding the architecture of FLIBS scholarships for 2013-14 to the Board, to be voted on in an email meeting, specifically to include</p> <ul style="list-style-type: none"> • Need-based vs Merit-based structure • PR campaign to accompany scholarships 								
State DoE update	<p>Commissioner Stewart spoke to the group about ongoing progress of Common Core and FLIBS involvement in it. She was willing to include up to two FLIBS members in training for writing EOC exams at Hyatt Riverfront in Jacksonville September 23-24 or Marriott Orlando Lake Mary 26-27 September 2013. Board wished to have both MYP and DP representation. Karen Brown and Jana Hartley were chosen to attend this training.</p> <p>Moved: Baisch Seconded: Goodnow That we appropriate \$2,000 for this purpose. Motion passed without dissent.</p>								
Workshops report	<p>Don Driskell and Ralph Cline reported. Board examined the type of quality assurance data gathered by IBA from FLIBS workshops. FLIBS has historically done very well on these evaluations. Upcoming DP workshop (December 2013): 660 seats available; 330 seats sold so far. Waitlist already exists for the ToK session. We can apply for additional sections, but IBA can agree or disagree to this request. Don goes to Bethesda for a providers' meeting in 2 weeks.</p> <p>Discussion arose about changing the MYP/PYP training to a date other than May, that being a difficult time to get teachers away from schools—maybe September. (Don Driskell pointed out that in 2001 we moved our DP from September to December because of hurricane season.) The end of June was suggested—Board thought that this would be better than May. Don will investigate.</p> <p>Succession planning to replace Don Driskell was discussed. We have created a shadowing plan whereby the opportunity to shadow Don will be offered to employees, Board and membership. From those, we will choose Don's replacement. Next December (2014) would be Don's last workshop as manager; after that, Don will be an assistant for his replacement for a year. Two shadows have been appointed: Gayle Baisch and Karen Brown. Ralph will open possibility to members at the plenary. Shadowers will be stipended at \$200 per day, shadower to determine appropriateness of accepting stipend.</p>								
Ecuador	<p>The possibility of FLIBS' involvement with the IB "explosion" in Ecuador was discussed.</p>								
MYP orientation	<p>Board agreed to have ED investigate partnership with IBA in an MYP orientation session. Target date is December 2013.</p>								
Board involvement with committees	<p>At present, FLIBS Board does not have a liaison with standing committees. This topic was discussed. The Board decided to assign these responsibilities:</p> <table border="0"> <tr> <td>Budget</td> <td>No committee needed</td> </tr> <tr> <td>Personnel</td> <td>Comprises only Board members</td> </tr> <tr> <td>Scholarship</td> <td>Rachel Goodnow</td> </tr> <tr> <td>Grants</td> <td>Sandy Wesson</td> </tr> </table>	Budget	No committee needed	Personnel	Comprises only Board members	Scholarship	Rachel Goodnow	Grants	Sandy Wesson
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	SCRC Curriculum	Kelly George Jana Hartley, Nicole Deuter
Research Project	<p>The ED announced that the research project approved at the last Board meeting (Florida DP students vs similar students) was being undertaken (by IBA) without cost to FLIBS. Board looked again at MYP and PYP proposals.</p> <p>Moved: Patterson Seconded: Baisch To adhere to the previously-voted timeline; that is, funding the MYP research beginning 2014-15 budget year. Passed without dissent.</p>	
IB and the Common Core	It was mentioned how important IB was in the creation of the Common Core.	
IBA Associations' meeting	ED mentioned that it was again planned on the date of our February Meeting. Board decided that we would not change our meeting date and that we would send substitute members to the Associations meeting.	
Adjournment	<p>Moved: Deuter Seconded: Goodnow Passed without dissent</p>	
Board training	<p>New Board members were oriented to Board procedures and traditions.</p> <ul style="list-style-type: none"> • Meeting planning schedules (due dates of decisions, papers, etc.) • <i>Idea Exchange</i> page on website. (Suggested name changes: Minutes and Papers, Quarterly Notes) • Board roster, terms, conditions, philosophy • Board's responsibility • FLIBS' mission • FLIBS' not-for-profit status and responsibility • Board training manual 	

Respectfully submitted,
David LaRosa, Secretary
Ralph Cline, Executive Director
9/19/13